

TERMS AND CONDITIONS

Please read these terms and conditions carefully. They apply to all weddings, events and services of Sposami Italian Wedding Planners. Our contract and conditions guarantee you the most professional service.

When you book a wedding or event service or other travel arrangements a binding contract only comes into existence when we send you a written confirmation of your booking and we have received your deposit. If we do not receive full payment from no less than 90 days prior to the wedding or event the contract may be invalidated at our discretion.

If you are booking less than 90 days before the wedding or event then full payment must be made as soon as the ceremony date is confirmed.

We are responsible for providing the services you have booked as are detailed in this Agreement and you are responsible for payment to be completed by set timescales.

Please note: It is important that you check carefully the written confirmation of your booking to ensure that all details are exactly as you requested. Our responsibility is to provide the services booked according to this Agreement.

If you want to amend your booking, after it has been confirmed we will do our best to help, however we may not always be able to meet your request and have no obligation to do so. Where it is possible to meet your request, the total cost will be recalculated in accordance with any new arrangements taking into account any applicable cancellation fees or other charges payable and a new confirmation invoice will be issued.

In parties of two or more people, the person making the booking accepts responsibility for making all payments to us for all members of the party. We will provide all documents and other information to that person who will in turn be responsible for ensuring that the other members of the party are kept fully informed.

2.

Payment:

- Deposits are required at time of booking with the remaining balance in full within 90 days (12 weeks) of the wedding date.
- Deposits are non-refundable.
- Payment can be made by way of Inter Bank Transfer to Sposami Bank Account or by / Bank Draft (10 working days required for clearance of draft).
- Several of the services we contract on your behalf, such as transportation, musicians, videographers and photographers are contracted on a time basis. If these times are exceeded, Sposami Italian Wedding Planners reserves the right to charge you for any excess billing.

Prices

- All prices are in € Euros as will be your quote, written confirmation of booking and invoice. Payment is accepted via bank transfer or bank draft, at the present time we cannot accept payment by credit card. The prices in the invoice are correct at the time of printing, but we reserve the right to increase or decrease our prices at any time. The price shown on your written confirmation invoice is fully guaranteed and there will be no extra charges or change of price, unless you amend the booking in any way after it is made.
- All prices are inclusive of IVA (Italian VAT).

Cancellation Policy:

- Notice of cancellation must be made in writing by person(s) making the booking to Sposami Italian Wedding Planners, “At Last”, Ballysmuttan, Manor Kilbride, Co Wicklow, Ireland.
- On receipt of written cancellation Sposami Italian Wedding Planners will make a refund in accordance with the following schedule.

3.

If you cancel we will refund a percentage of the total payment as specified below:

- 90 days or more – Full refund not including €500 non refundable deposit & any non refundable deposits requested by restaurants or suppliers and church.
- 60 days or less – 50% refund not including €500 non refundable deposit & any non refundable deposits requested by restaurants or suppliers and church.
- 30 days or less – 20% refund not including €500 non refundable deposit & any non refundable deposits requested by restaurants or suppliers and church.
- 14 days or less – 10% refund not including €500 non refundable deposit & any non refundable deposits requested by restaurants or suppliers and church.
- Less than 7 days – no refund

If one or more members of your party cancel from your booking then these cancellation charges will apply to the price of this part of the booking.

Please note: If you have to cancel for a reason which will be covered by your insurance, we will provide written confirmation of the cancellation charges for you to be able to re-claim against your insurance.

Insurance Policy:

- Wedding Insurance must be put in place by each couple. A copy of the schedule is to be provided to the Wedding Planner no later than at final payment stage.

4.

Complaints Procedure

If you have a complaint about the services provided for your wedding or event, you must inform us and the relevant supplier immediately. We will do our best to resolve the problem to your satisfaction immediately.

If the problem is not resolved to your satisfaction you need to write to us stating the nature of the complaint, upon receiving this will we reply within 28 days.

Sposami Italian Wedding Planners will perform wedding co-ordinating services for the Bride and Groom named in this agreement.

The services provided will be in accordance with our published list of services from which the Bride and Groom have chosen.

We want your special day to go without a hitch and we will work diligently to ensure a flawless occasion, however, certain events are beyond our control and as such we are not in a position to be held liable in respect of same. We will nevertheless do everything in our power to rectify a situation that is outside of our normal control.

When you book a wedding / event with us you accept responsibility for the proper conduct of yourself and the members of your wedding / event party. We reserve the right at any time to terminate (before or after your departure) your wedding / event due to your or a member of your party's misconduct. Full cancellation charges will apply and no refund will be made. Furthermore we will be under no obligation to pay compensation or meet any of the costs or expenses you encounter as a result of us terminating your wedding / event in accordance with this paragraph. If your actions or those of any member of your party cause damage to the any structure used for your wedding (town hall, bar, restaurant, etc.) in or cause damage or delay to any transportation you agree to fully indemnify us against any claim (including legal costs) made against us by the owners of such structures or the operator of any means of transport.

5.

The provisions of this Agreement will be governed by and construed in accordance with the Laws of Ireland and the parties submit to the exclusive jurisdiction of the Irish Courts.

If any one or more of the provisions contained in this Agreement is, for any reason under the law as is then construed, held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any of the other provisions of this Agreement but this Agreement shall be construed as if the invalid, illegal or unenforceable provisions had never been contained therein.